HIGHER LEARNING COMMISSION

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M E M O R A N D U M

DATE: 09/26/2018

TO: Chancellor Elsenbaumer
CC: Dr. Ralph J. Katerberg, Team Chair
FROM: Higher Learning Commission
SUBJECT: Monitoring: Focused Visits Report

Enclosed is the institution's copy of the Monitoring: Focused Visits report for Purdue University Fort Wayne. At the end of the document, you will find the team's recommendation on the accreditation relationship. **Your action is needed in response to this report as explained below.**

Required Institutional Response to Evaluation Report. The Commission expects the President or Chancellor of the institution (or chief executive officer if a different title is used) to acknowledge receipt of this report within two weeks of the date indicated on the enclosed form. In addition, the institution may choose to submit an additional written response in the form of a letter to the Institutional Actions Council. The letter should not exceed five pages and is to be submitted electronically with the enclosed form within the two-week timeframe.

Please complete and return the enclosed form, along with any additional written response, to https://www.hlcommission.org/document_upload/, no later than **two weeks** from the date indicated. The institution's response becomes part of the official record of the evaluation and is included in the materials sent through the decision process to the next committee that reviews the institution.

If the Commission does not receive a response within two weeks, it will conclude that the institution concurs with the accreditation recommendation and will forward the appropriate materials to the Institutional Actions Council (IAC) for review and action. More information on the Commission's decision process is provided on the attached form and available on the Commission's website (www.hlcommission.org).

The institution will receive an official action letter following the IAC meeting. If you have any questions concerning the evaluation report or the decision process, please contact Tom Bordenkircher, your staff liaison.

Enclosures